



SEN and Disability

Local Offer: Primary Settings

Mainstream, Short Stay Schools, Special Schools and Academies

Name of School: St. Mary's Catholic Primary

School Number: 06039

School/Academy Name and Address	St Mary's Primary School, Lea Town, Preston, Lancashire. PR4 ORJ		Telephone Number	01772 729881
			Website Address	www.stmarysleatown.co.uk
Does the school specialise in meeting the needs of children with a particular type of SEN?	No	Yes	If yes, please give details:	
	X			
What age range of pupils does the school cater for?	4-11 years			
Name and contact details of your school's SENCO	Janet Williams Tel: 01772 729881			

Name of Person/Job Title	Arran Brogden Headteacher		
Contact telephone number	01772 729881	Email	head@lea-st-marys.lancs.sch.uk

Accessibility and Inclusion

What the school provides

School Environment –

- **St Mary's is accessible for wheelchair users. We are on two levels, and have extra facilities for teaching downstairs.**
- **We have a sloped wheelchair access at the front of the school**
- **There is ample parking for wheelchair users.**
- **There is a shower facility and a disabled toilet.**
- **We have equipment for visually impaired pupils to access the curriculum.**
- **Access to resources to provide educational provision for visually impaired pupils.**
- **We have high visibility strips on the staircases to highlight end steps and matting and high visibility strips on entering and exiting the building.**
- **Information is on display in the school and on the website.**
- **Some technology to assist in pupils learning such as – lower case keyboards, ipads, keyboard specifically for visually impaired.**

Teaching and Learning

What the school provides

- **Experienced staff who are able to identify pupils requiring additional needs.**
- **Bought in assessments from IDSS.**
- **Experienced SENCO who works with pupils that have additional needs.**
- **Flexibility of TA hours to support pupils.**
- **Staff and SENCO receive training in all areas of SEND as and when appropriate.**
- **Additional time and/or access arrangements applied for, for pupils to access Key stage Two tests.**
- **Appropriate provision maps and intervention programmes in place which reflect the range of support for individual children and groups.**
- **Specialist teachers bought in from IDSS to support pupils with specific needs.**

Reviewing and Evaluating Outcomes

What the school provides

- **Review meetings take place at least annually for pupils who have Educational Health Care plans.**
- **Regular liaison with parents regarding needs. School Support plans and Individual Behaviour plans for pupils identified within the school's provision maps.**
- **Assessment takes place half termly – reviewing targets. Teacher level**

assessment, SATs and P-Scale.

- Parents contribute to school support plans and working together documents

Keeping Children Safe

What the school provides

- Risk assessments are carried out for all routine activities undertaken within the school. Any additional assessments will be done as and when needed. The Health and Safety officer is the Office manager.
- At the start of the school day, the pupils line up and are led into school by their teachers.
- Teachers handover all pupils to parents at the end of the day or ensure the pupils are seat belted onto the school bus if travelling this way.
- Teachers and TAs supervise pupils at break times and at lunchtimes. Pupils are supervised by welfare assistants and experienced teacher assistants who ensure all children are accessing play activities.
- School trips are fully supervised with additional adults for pupils with SEND.
- The anti –bullying policy can be found on the website, via email or a hard copy from the school office.

Health (including Emotional Health and Wellbeing)

What the school provides

- It is school policy not to give medication unless it is prescribed by a doctor or part of a care plan. Prescribed medicines can only be given when parents have filled out a detailed form giving their consent. HT or Office Manager are responsible for the administration of regular prescribed doses.
- Care plans are drawn up with parents, staff and school nurse as well as any other medical professional depending on the need for care plan. The care plan is shared with all staff that come into contact with the pupil in school's business meetings and renewed as and when new staff are inducted.
- In the case of a medical emergency an ambulance will be called straight away. First aid will be given by trained paediatric first aiders until the ambulance arrives.
- Staff are trained for specific medical needs through the health service and or school nurse

Communication with Parents

What the school provides

- We hold induction evenings for parents each year for pupils starting in reception. A list of staff can be found on the school website as well as in the prospectus.
- Parents can come and see key staff at the start and end of the school day. We also offer email communication or telephone conversations.
- There are twice yearly parents evenings and half-termly pupil progress meetings. Reports of pupil progress and assessment data information is sent home to parents during the summer term.
- There is an open evening once a year during October.
- We encourage parents to give feedback as and when but more formally we ask parents to fill out a questionnaire at parents evening.
- Parents received copies of school support plans and contribute to these and our working together document.

Working Together

What the school provides

- Well established school council.
- Questionnaires, parent view, open door policy.
- Working together documents are completed.
- Parents are encouraged to support their child's learning with regular advice attached to newsletters, information evenings and opportunities to talk to the teacher regularly.
- Parents can become school governors through a democratic process. Foundation governors are chosen by the Parish Priest as they need to be able to support the Catholic Ethos of the school and need to be practising Catholics.
- There is a SEND governor who liaises regularly with the HT and SENCO and provides a report to governors on these matters.
- School support plans are sent to parents along with a 'working together' form to ensure there is ongoing liaison between parents and school.

What help and support is available for the family?

What the school provides

- **Help for completing forms is usually the responsibility of the HT and SENCO.**
- **Open door policy offers parents with opportunities for help and advice. Currently the HT or Senior teachers are usually the key people for offering advice. This may be signposting them to more qualified people to deal with their specific issue.**
- **Travel plan support is done on an individual basis.**

Transition to Secondary School

What the school provides

- There are excellent links with the feeder high school – Our Lady’s Catholic High School. The pupils get many opportunities to visit the high school and undertake activities.
- They are invited to have an induction day before they start school in September.
- There are opportunities for bespoke transition plans to be put into place for pupils with SEND. These may include visits from staff from the high school, extra transition visits for the pupil, summer school.)

Extra Curricular Activities

What the school provides

- St Mary’s has an After School Club. This has 16 places and runs from 3:15p.m to 5:45p.m. It is run by two experienced level 3 workers
- We offer before school clubs that run from 8a.m to 8:50a.m. These are clubs that are usually paid for by parents. However, we do pay for anyone who we feel would benefit or would have difficulty paying for this. We currently have tennis and gymnastics.
- The school offers a range of other clubs that are held during lunch-times and after school. These are free and are run by teachers and teacher-assistants. These clubs currently include eco-club, library and reading club, rugby club, prayer club, chess club, sewing club, computer club, homework club and dance club.
- As a small school we are able to make sure all pupils make friends and encourage them to play well together. We have introduced a buddy system so that pupils who may have difficulties are helped to overcome them.
- We endeavour to provide a variety of visits and visitors to school to enhance learning.